

arts&crafts vendor application form

Submission of this form does not confirm acceptance of admission. Confirmation of acceptance will be forwarded in writing to applicant.

BUSINESS NAME / APPLICANT NAME _____

CONTACT PERSON _____

E-MAIL ADDRESS _____ CELLULAR NUMBER _____

WEBSITE ADDRESS _____ TELEPHONE NUMBER _____

POSTAL ADDRESS _____

PHYSICAL ADDRESS _____

DESCRIPTION OF PRODUCT FOR SALE _____

OUTDOOR VENDOR SPACE: without electricity at **R400** per stall.

I confirm that I accept the **terms and conditions** as set out below.

Signed at _____ on this _____ Applicant's signature _____

_____ day of _____ 2011/2012. Designation _____

OFFICE USE. Applicant has been accepted as a designated vendor at the **BIG BLUES MUSIC FESTIVAL 2-3 MARCH 2012.**

Signed at _____ on this _____ Signature _____

_____ day of _____ 2011/2012. Designation _____

TERMS & CONDITIONS

Goods

To allow fair participation, vendors will be requested to sell only specific goods. Large varieties of products by one vendor will not be permitted. The applicant may not sell any soft drinks i.e. cold drinks, juices, waters etc. except the allocated sponsor vendor. Applicants must ensure that stock is carried on site outside of vehicle access times.

Applications and payment

Applications will be handled on a first come, first served basis, subdue to approval by the BIG BLUES MUSIC FESTIVAL Committee. The full amount regarding stall sites are payable within two weeks of date of invoice. Invoice will be sent with your approval in writing. No refunds, even due to poor weather conditions. No vendor may enter the vendor site unless they have paid all outstanding fees. A receipt for the premises must be presented upon request. Stands are only allocated once all fees have been paid. Should you, for any reason, not be able to attend, please notify the organisers.

Hours

Vendors are required to operate 11h00-22h00 on Friday and Saturday. No trading may take place between the hours of 24h00 and 07h00. Breakdown only after 22h00 on Saturday. Vehicle access will only be allowed between 07h00 and 10h00 (Friday & Saturday); after 24h00 (Friday & Saturday); and from 07h00 (Sunday). Vehicle discs must be displayed. Events at the festival start strictly on time according to the official programme. For the duration of the festival, and during the official festival time, according to the program, exhibitors must keep their displays active and may not independently close or vacate their stalls.

Safety and security

Organised security will be on duty for the festival. The BIG BLUES MUSIC FESTIVAL, however, is not liable for any damage to, or loss from exhibitors during the event. Vendors are responsible for own insurance. Management is not liable for any injuries or incidents involving vendors or their employees and visitors. Vendors using structures (prior approval required) must have a fire extinguisher, provided by themselves. No vendor or other persons involved may sleep or stay over at the festival site. Enquire about accommodation options. The applicant will be responsible for the administration of the allocated site and will not cause any disturbance or public nuisance or allow it to be caused. The applicant may not damage or move, or cause to be damaged, any property belonging to the Overstrand Municipality or sponsors of The BIG BLUES MUSIC FESTIVAL and accepts all risk and/ or loss of property on the allocated premises. Sites will be regularly inspected by the Municipal safety officer and recommendations must be adhered to immediately.

Hygiene and cleanliness

Food vendors are to display a Health Certificate at all times. The applicable certificate must accompany this application. Stall area to be clean and tidy at all times. Stall area to be left clean after breakdown and before departure. No garbage, rubble and waste products may be accumulated or dumped on the premises. All sites must provide neat, clear and clean signage, including displaying clear price list of goods. Merchandise may not be stored in dirty or unhygienic conditions.

General

Based on an approximate space of 2 x 2m. Vendors are to provide own shade and equipment. Limited stalls available. Electricity extremely limited. No power generators may be used. No encroaching on neighbouring stall space without permission of stall holder. The applicant herewith indemnifies the Overstrand Municipality, Hangklip-Kleinmond Tourism Bureau, sponsors and organisers against all lawsuits, actions and demands, cost or damages and expenditure that may be brought against or imposed upon any of the above parties or what any of the above their control. The applicant herewith confirms adherence to the guidelines as laid down by the organisers of The BIG BLUES MUSIC FESTIVAL and will not sell any goods in contravention of the sponsor's brands.